

COVER SHEET FOR AMENDMENT OF POST-TRAVEL SUBMISSION

Date/Time Stamp

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2019 OCT -4 PM 12:36

Instructions: Use this form as a cover sheet for any paperwork you may need to submit to the **Office of Public Records** in order to make your Privately Sponsored Post-Travel Submission complete in accordance with Rule 35. **Only complete this form if you need to submit an amendment to a post-travel filing you have already submitted.**

SUBMIT DIRECTLY TO THE OFFICE OF PUBLIC RECORDS IN 232 HART BUILDING

Name of Traveler: Douglas Coutts

Employing Office/Committee: Senator Tom Cotton

Travel Expenses Paid by (List all sources): American Israel Education Foundation

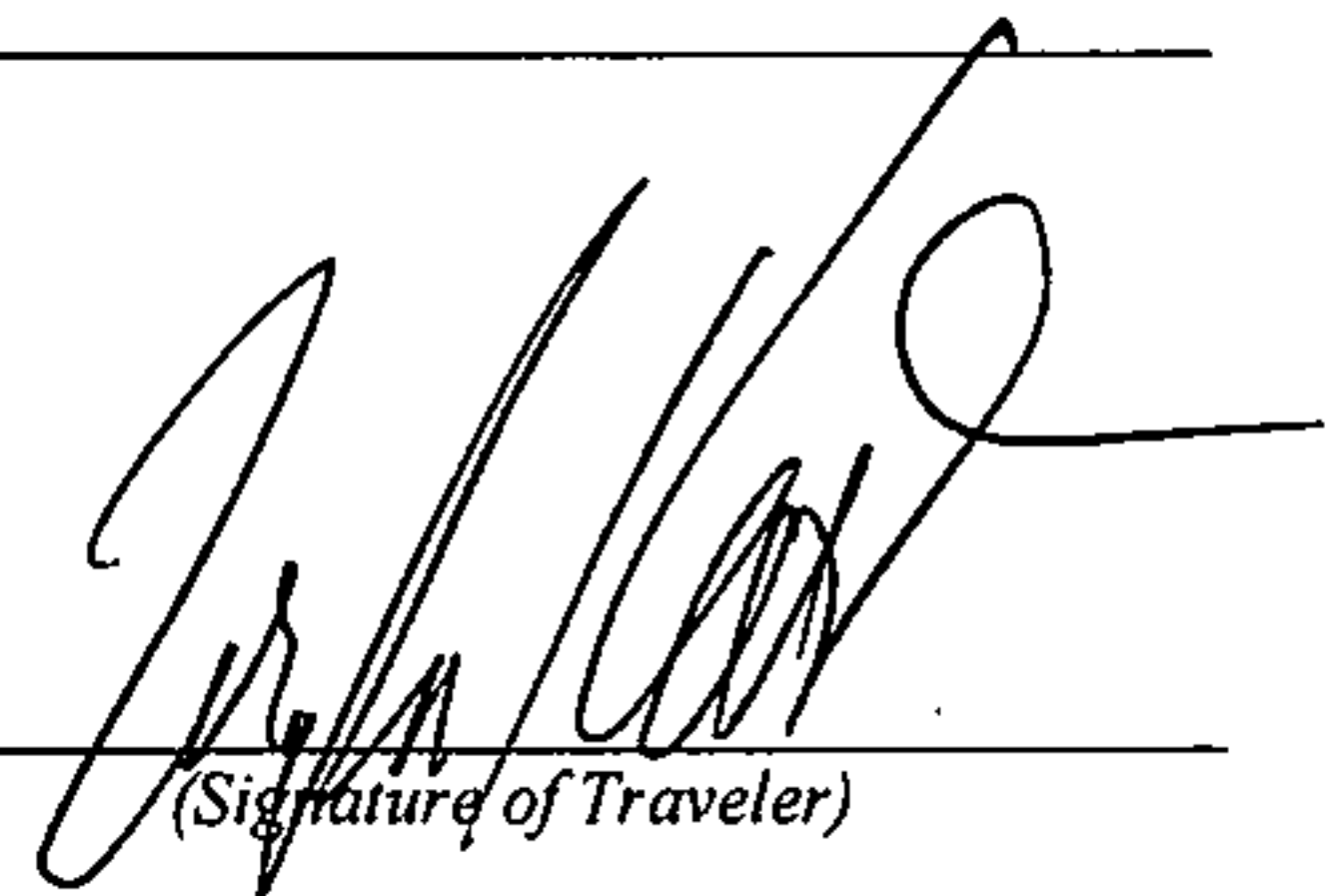
Travel Date(s): May 25- June 2 2019

Description/Title of Attached Forms: post-travel amended Form RE-2

Purpose of Amendment (describe the reason for amending original submission): year was missing

10/4/2019

(Date)


(Signature of Traveler)

Employee Post-Travel Disclosure of Travel Expenses

Date/Time Stamp:

Post-Travel Filing Instructions: Complete this form within 30 days of returning from travel. Submit all forms to the **Office of Public Records** in 232 Hart Building.

In compliance with Rule 35.2(a) and (c), I make the following disclosures with respect to travel expenses that have been or will be reimbursed/paid for me. I also certify that I have attached:

- ☒ The original *Employee Pre-Travel Authorization* (Form RE-1), **AND**
- ☒ A copy of the *Private Sponsor Travel Certification Form* with all attachments (itinerary, invitee list, etc.)

Private Sponsor(s) (list all): American Israel Education Foundation

Travel date(s): May 25-June 2 2019

Name of accompanying family member (if any): None

Relationship to Traveler: ☐ Spouse ☐ Child

IF THE COST OF LODGING DID NOT INCREASE DUE TO THE ACCOMPANYING SPOUSE OR DEPENDENT CHILD, ONLY INCLUDE LODGING COSTS IN EMPLOYEE EXPENSES. (Attach additional pages if necessary.)

Expenses for Employee:

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses (Amount & Description)
<input type="checkbox"/> Good Faith Estimate	5783.54	1840.23	1172.39	Security: \$1,333.12 per person Speaker Fees: \$567.39 per person Hotels for contract staff (tour guide, bus driver, security guards): \$379.61 per person Tour Guide: \$320.53 per person Meals for contract staff and speakers: \$219.85 per person Room Rentals: \$174.75 per person Hotel Commission: \$138.51 Other: \$106.75 per person Airport Assistance: \$81.69 Transportation for contract staff and speakers: \$81.38 per person Entrance Fees: \$37.07 per person Photography: \$31.57 per person
<input checked="" type="checkbox"/> Actual Amount				

Expenses for Accompanying Spouse or Dependent Child (if applicable):

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses (Amount & Description)
<input type="checkbox"/> Good Faith Estimate				
<input type="checkbox"/> Actual Amount				

Provide a description of all meetings and events attended. See Senate Rule 35.2(c)(6). (Attach additional pages if necessary.): See final itinerary attached

10/4/19
(Date)

Pong Couts
(Printed name of traveler)

[Signature]
(Signature of traveler)

TO BE COMPLETED BY SUPERVISING MEMBER/OFFICER:

I have made a determination that the expenses set out above in connections with travel described in the *Employee Pre-Travel Authorization* form, are necessary transportation, lodging, and related expenses as defined in Rule 35.

10/4/19
(Date)

Tom Couts
(Signature of Supervising Senator/Officer)